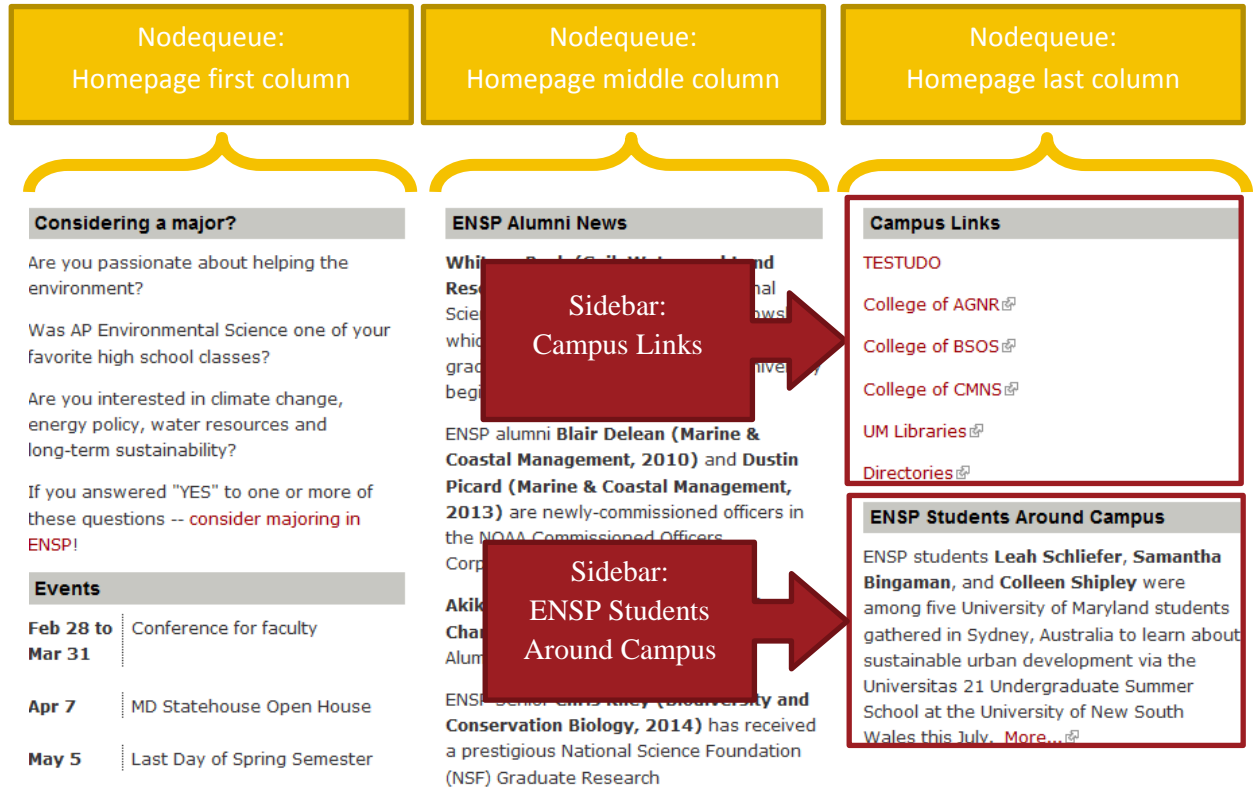


Managing your homepage

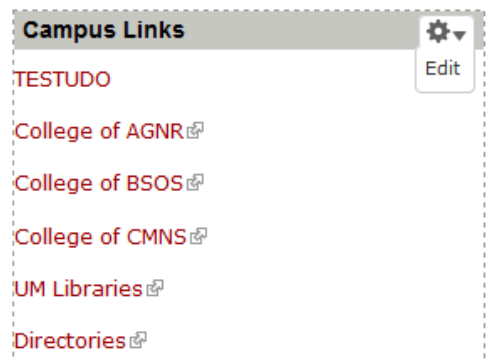
Each column on your homepage is managed in *nodequeues* containing *Sidebar*s.



Editing existing blocks

To edit the text or content within a block, mouse over it and click the gear icon.

Then click **Edit**.



Creating and rearranging blocks

1

To create a new block, go to “Add other content” and create a Sidebar.

Fill it with whatever text or images you desire and save.

Be sure to remember the title!

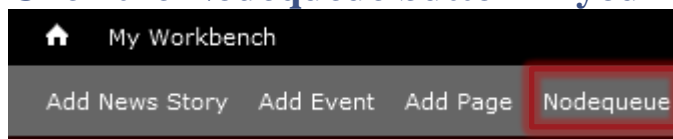


Sidebar

A custom sidebar to attach to pages

2

Click the Nodequeue button in your toolbar.



3

Choose the appropriate nodequeue and click View.

TITLE	MAX NODES	SUBQUEUES	OPERATION
Featured Slider	4	1 (Queue full)	View
Homepage First Column	3	1 (1 in queue)	View
Homepage Last Column	3	1 (2 in queue)	View
Homepage Middle Column	3	1 (1 in queue)	View

4

Drag the arrows to move stories around.

Type the name of your new sidebar to add it to the queue.

Click save when you are finished!

[Home](#) » [Nodequeue](#) » [View](#)

[Show row weights](#)

TITLE	AUTHOR	POST DATE	OPERATIONS	POSITION
Campus Links	root	2013-10-25 13:27	edit remove	1
ENSP Students Around Campus	wwhite	2014-08-13 10:50	edit remove	2

Enter the title of a node to add it to the queue



Add content

Save

Reverse

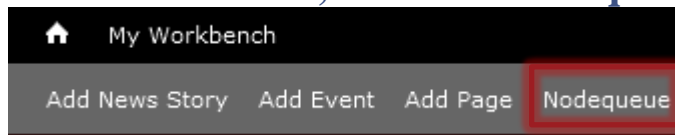
Shuffle

Clear

Managing the homepage slideshow

1

To edit the slider, click the Nodequeue button in your toolbar.



3

Click “View” next to Featured Slider.

TITLE	MAX NODES	SUBQUEUES	OPERATION
Featured Slider	4	1 (Queue full)	View
Homepage First Column	3	1 (1 in queue)	View

4

Drag the arrows to move stories around.

TITLE	AUTHOR	POST DATE	OPERATIONS	POSITION
✦ Michelle Graulty (Biodiversity, 2017) and Annie Rice (Politics and Policy, 2017) Win Prestigious NOAA Hollings Scholarships	wwhitte	2015-05-21 12:43	edit remove	1
✦ James Kramer (Marine & Coastal Management, 2014) is a biological technician studying Coho Salmon in Alaska	wwhitte	2015-05-21 14:31	edit remove	2
✦ Dr. James finishes strong: Wins 2015 Paul R. Poffenberger Award for Excellence in Teaching & Advising.	wwhitte	2015-05-22 11:34	edit remove	3
✦ Alum Lindsay Rohrbaugh (Wildlife, 2004) is helping DC develop its first Wildlife Action Plan	wwhitte	2015-05-29 13:46	edit remove	4

5

Each image in the slider comes from a News Story.

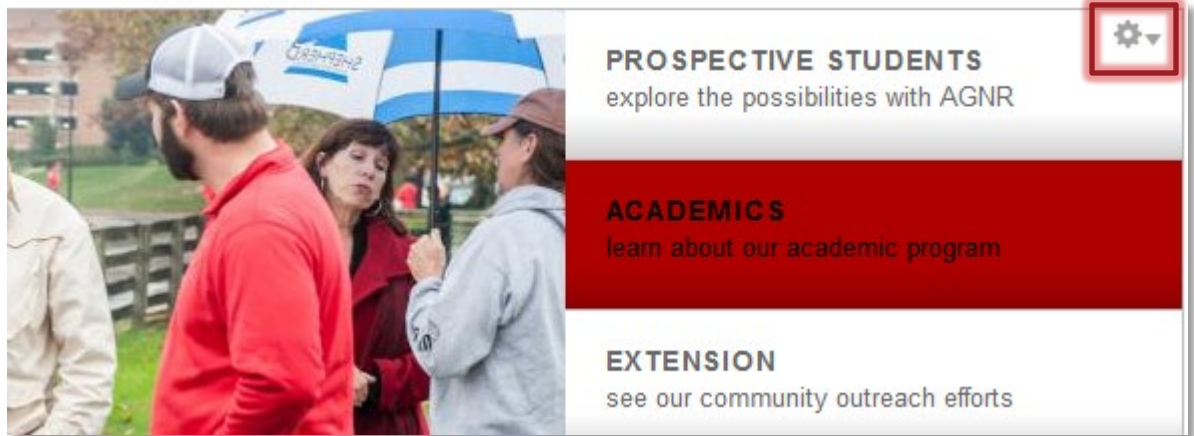
Type the name of any News Story to add its main image to the queue.

Click save when you are finished!

Managing the slideshow menu

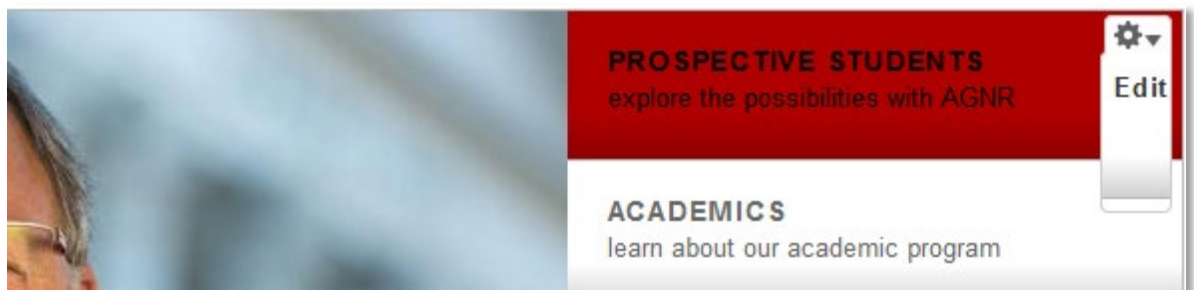
1

Mouse over the slideshow menu and click the gear icon.



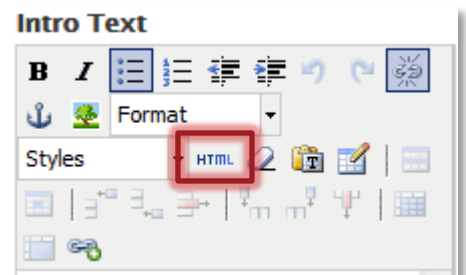
2

Click Edit.



3

On the following page, edit the text in HTML mode.



4

Edit in HTML view to ensure that you preserve the `` tags, which are essential to the proper display.

```
HTML Source Editor  Word Wrap
<ul>
<li><a href="/students/prospective-students">PROSPECTIVE STUDENTS<span>explore the
possibilities with AGNR</span></a></li>
<li><a href="/academics">ACADEMICS<span>learn about our academic program</span>
</a></li>
<li><a href="global-impact/extension">EXTENSION<span>see our community outreach
efforts</span></a></li>
<li><a href="global-impact/research">RESEARCH<span>discover the advances we've
made</span></a></li>
</ul>
```