



Maryland 4-H Episodic Volunteer Checklist

Use this check list to assure that all significant points of the episodic volunteer procedures are covered. This can be used in the volunteer's file to document completion of the required steps. The volunteer should know and be aware of basic UME organizational program goals and philosophies.

DATE: _____

_____ Episodic Volunteer Application

_____ Volunteer Interview (optional)

_____ Volunteer References (optional)

_____ Volunteer Check Dru Sjodin National Sex Offender Public Web Site

_____ Volunteer Check MD Case Search Website

_____ Episodic Volunteer Appointment Agreement includes:

specific duties, supervisory relationships, confidentiality statements and non-conflict of interest

_____ Episodic Volunteer Basic Program orientation and risk management training (optional)

_____ Volunteer Enrollment in 4-H Online

- **Entered as an adult member in 4-H Online.**
- **The question, "Are you a UME Volunteer question" is marked Yes**
- **Select the Episodic Volunteer activity code if they signed an episodic volunteer appointment agreement.**

In this section please document any training received by the volunteer.

Date _____ Topic _____
