ESP Tau Chapter Meeting  
November 8, 2012  
Maryland 4-H Center  
DRAFT MEETING MINUTES

Attending - David Ross, Debbie Ross, Kendra Wells, Susan Morris, Amanda Wahle, Elaine Bailey, JoAnne Leatherman, Denise Frebertshauser, Karol Dyson, Andy Lazur, Richard R. Angus, Stan Fultz, Patsy Ezell, Mary Ellen Waltemire, Alganesh Piechocinski, Cynthia Warner, Jeff Myers, Sandy Corridon, Teresa McCoy, Jeff Howard, Dan Kugler

Debbie opened the meeting at approximately 1:20 p.m.

Announcements

Debbie reminded everyone to sign in for today’s meeting.

Dues payment is $40 for national dues. State dues will be waived again this year. Members may make dues payment, lunch payment, and auction payment with one check at the end of the meeting.

Debbie gave a summary of the 2012 National ESP Meeting in Mobile Alabama and recognized our National Award Recipients – Elaine Bailey, Karol Dyson, and Alganesh Piechocinski. Elaine Bailey and Lacie Ashby presented a seminar on Scholarship and Mary Ellen Waltemire, Joanne Hamilton, and Kendra Wells presented a workshop on retirement. Jeff Myers is the President-Elect for National ESP. David Ross will continue in an ex officio capacity with the national ESP Resource Development and Management Committee.

Patsy was recognized at this meeting for her Key Level contribution to the National ESP Development Fund.

Tau Chapter received the Chapter of Merit – Gold Award, thanks to Debbie’s good work to complete the paperwork.

By-Laws Discussion

All members received the proposed constitution and by-law changes in adequate time to review. Susan Morris and Debbie Ross reviewed the proposed changes to the by-laws for the membership attending.

David Ross made a recommendation for the standing rules and proposed changes/additions to the standing rules. Specifically he requested we include, in the standing rules reference to the following:

- Members who have won national recognition awards selected through the awards nomination and selection process and to be received at the national conference will be eligible for $200 in travel support funds to attend the national conference.
- The voting delegate to the National Council Meeting at the National ESP Conference is eligible for $200 in travel support from Tau chapter to attend the national conference. National ESP provides the chapter with $300 to send one or more persons to the JCEP Leadership Conference. Attendees to the JCEP Leadership Conference will be eligible to share this money. Tau Chapter may budget funds for this purpose also.
ACTION: Susan Morris moved to accept the Tau Chapter Constitution and By-Laws as revised, with the addition of the phrase “a two year term” in Article VI, section 3.
Mary Ellen seconded the motion.
No discussion
Motion carried.

ACTION: Dick Angus moved to change the title of the National ESP Executive Secretary/Treasurer to National ESP Executive Director in Article V, Section 2
Patsy Ezell seconded
No discussion
Motion carried

ACTION: David Ross moved that in the Standing Rules we add three items to the standing rules that refer to funding for delegates, award recipients and JCEP Leadership Training
Dick Angus seconded
No discussion
Motion carried

We need to create new Section 3 under Article V of the by-laws by moving the relevant information from the current Standing Rules for a vote of the Chapter at the next meeting of Tau Chapter. This proposed section would deal with Vacancies:

Section 3 – Vacancies

If a vacancy occurs in the president’s position, the president-elect automatically will assume the presidency for the unexpired term and then serve another full term as president.
The president-elect’s position would remain open until the next annual meeting.

If a vacancy occurs in the immediate past president’s position, the previous past president may assume the position for the unexpired term.

If a vacancy occurs in any other office, the president may appoint a replacement for the unexpired term.

Debbie recognized the committee who worked on the by-laws – Susan Morris, Alganesh Piechocinski, Mary Ellen Waltemire, and Dick Angus.

**Tau Chapter ESP Officers**
President-elect and President positions need to be filled. Debbie will work with John Lea-Cox as the immediate past president to develop a slate of officers for a vote of the chapter by the end of 2012.
• Life members could serve as mentors in relation to professional associations, opportunities, training and networking for Tau Chapter members and/or new extension faculty and staff. Joint reception for life members at an extension annual conference or a similar event (e.g. associations’ joint annual meeting) UME conference to be held in 2014 that will allow time for professional association meetings.

Galaxy Meeting 2013

• Pittsburgh, September 16-20, 2013
• Encourage ESP members to submit presentations – hopefully the RFA will be out soon
• Consider submitting joint proposals with members of other associations
• This will be an opportunity to recognize Jeff Myers as he begins his National Presidency term
• Joanne Leatherman is serving on the Volunteer Committee for Galaxy
• Joanne Hamilton is serving on the Professional Development Committee (for selection of proposals)
• Dr. Place pledged $2,500 from UME to Galaxy
• When registering, be sure to check ESP membership

ACTION: Karol Dyson moved that ESP Tau Chapter make a contribution to the Galaxy Conference, the amount to be determined after the report of the treasurer.
Elaine Bailey seconded
No discussion
Motion carried

Professional Development

• See notes below

Treasurer’s Report – No report

• We need to develop a spending plan/budget for Tau Chapter
• Susan suggested that once committee chairs are appointed they can take a look at committee budget needs and work with Resource Development and Management Committee and the Executive Committee to establish a working budget for 2013.
• Work to formalize the process for budget reporting from committee to committee from year to year.
• We need to plan for an audit of the books in 2013.

Committees

• Members present were invited to indicate their committee interest and office interest
• A list of committee members/office opportunities will be sent electronically to all members, active and life members/retirees after this meeting

Professional Development Topics for Tau Chapter ESP future meetings

• Joint conference of professional associations in the spring of 2013 – pool resources to bring a speaker/workshop. ESP leadership will make this request at the November 20 meeting of the Association Presidents/Vice Presidents with Dr. Kugler. Use this opportunity to engage life members of ESP and all associations. Suggest a meeting prior to April 15.
• Retirement Planning
• Financial Planning; Long Term Care Insurance (for early, mid, late career and retirees)
• Developing a Strong Service Component of the CV – (webinar)
• Use of social media as an educational tool (eXtension webinar)
• Using IPads and SmartPhones – understanding what’s available, how to use
  (personally/professionally)
• Capturing, editing, using photos (FEA Jim might be willing to do this)
• Share Fair of program/posters/ideas – Professional poster sessions/short presentations – maybe
  as a part of April conference and the upcoming 2014 Extension Conference

New Member Recruitment
• By-Laws passed allow for one-year minimum employment in extension
• Personal invitation is the best approach
• Be thinking about who could be invited
• The list of current active, life members, and inactive members is on the ESP website
• Follow up with those who have not renewed membership for next year – encourage them to
  rejoin and ask why they have decided not to join. NOTED by Debbie Ross at the meeting: The
  current inactive list of ESP members on the webpage were personally contacted two years ago
  and still declined. Please do not reach out to that list.
• Share national list of dollars received by members/chapter have received in comparison to the
  amount of money members/chapter has contributed to show benefits of ESP. List up to
• Promote with ESP Marketing Materials
• Promote funds available (mini grants; PILD scholarship; Angus scholarships; McKinney
  scholarship; )
• Create a Tau Chapter booklet to share with new and rejoining members

Archives
• Debbie and Dick Angus have done a wonderful job of sorting through the archival materials for
  Tau Chapter. They identified resources, including past officer lists, past award winner list, all
  ESP Tau Chapter Inductees.
• It is now available digitally – they will be posted on the website. Members are encouraged to
  review these documents and help to fill in the holes!!
• Susan will follow up with past officers for Tau Chapter to secure copies of minutes and other
  documents related to the Chapter for submission to Ann Turkos and to update our existing
  documents.

Mary Ellen Waltemire expressed appreciation to Debbie, on behalf of the group, for her excellent
leadership as President of Tau Chapter. Jeff Myers shared appreciation as well and mentioned that the
National ESP Executive Director has stated that Tau Chapter is a strong and active group! Jeff is happy
to be back in Maryland, where he started his extension career, as he continues through the leadership
ranks of ESP.

We took a break for finalizing silent auction bids.
Joanne Leatherman moved that we adjourn the meeting. Elaine Bailey seconded the motion.

Meeting adjourned at approximately 3:10 p.m.

ESP Committee Interest for 2013

Committee Interest

Global Relations
Susan Morris
Elaine Bailey
Alganesh Piechocinski
Cynthia Warner

Member Services/Recruitment/Retention
JoAnne Leatherman
Amanda Wahle
Denise Frebertshauser
Teresa McCoy

Professional Development and Public Issues
Jeff Myers
Karol Dyson
Mary Ellen Waltemire
Ann Sherrard

Resource Development and Management
David Ross
Alganesh Piechocinski

Nominating
John Lea-Cox (chair)
Teresa McCoy
Sandy Corridon

Awards
Kendra Wells
Elaine Bailey
April Hall Barczewski

Andy Lazur glad to serve in any place that he is needed.

Tau Chapter members not present at the meeting will have a chance to indicate their committee preference(s) before the end of the year!